

## THE MSUNDUZI MUNICIPALITY

### SUPPLIES AND SERVICES CONTRACT No. 6 OF 2022: SECTION 3

#### SUPPLY AND SERVICE OF HYGIENE EQUIPMENT AT VARIOUS MUNICIPAL BUILDINGS WITHIN THE MSUNDUZI MUNICIPAL AREA

#### TENDER NOTICE

Tenders are hereby invited from suitably qualified and experienced service providers to Supply and Service of Hygiene Equipment required at Various Municipal Buildings within the Msunduzi Municipal Area for a period of three (3) years.

Tender documents will be made available to tenderers from 14h00 on **Monday, 29 August 2022**. Tender documents can be downloaded and printed at the tenderer's cost from the National Treasury eTender Publication Portal on [www.etenders.gov.za](http://www.etenders.gov.za)

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5<sup>th</sup> Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, as from the abovementioned date and time, at a non-refundable tender deposit fee of **R672.16 (including VAT)** for each document drawn. Only cash, bank guaranteed cheques or EFT payments will be accepted.

For any technical related enquiries, please contact Bongeka Kulu (Buildings and Facilities Sub-Unit) on direct Telephone No. 033 – 392 2427 or e-mail address [bongeka.kulu@msunduzi.gov.za](mailto:bongeka.kulu@msunduzi.gov.za).

For any procurement related enquiries, please contact Vuyani Msimang (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2807 or e-mail address [vuyani.msimang@msunduzi.gov.za](mailto:vuyani.msimang@msunduzi.gov.za).

**Tenders must be submitted both in hard copy and on CD/USB Flash Drive contained in sealed envelopes and marked with “Supply and Services No. SS 6 OF 2022 – Section 3”** and the **Contract Description** must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street (formerly Commercial Road), Pietermaritzburg, 3201, not later than **12h00 on Tuesday, 13 September 2022**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

**Tender Validity Period:** Four (4) months commencing from the closing date of tender.

**Tender Adjudication/Evaluation Criteria:** Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Number of Similar Contracts held/undertaken	15

2.	Experience of a Manager to be allocated for this contract	15
3.	Vehicles owned/leased to be allocated for this contract	10
<b>Total Functionality Points</b>		<b>40</b>
<b>Minimum Threshold to Qualify for Stage Two</b>		<b>(25 Points)</b>

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

**MRS N. M. NGCOBO (ACTING CITY MANAGER)**